

Meeting Minutes for 4-August-2020 -- Biscayne Pointe HOA Board of Directors

Attendants:

- Bob Hause, Sec.
- Tami Schultz, Treas.
- Deb Whitley, Pres.
- Neil Strom, VPRES.
- Cheryl Kelly

Absent:

- Dave Brown
- Tyler Tracy
- Cindy Granfield
- Brett Davis

- 1) President: Mtg called to order; four BOD members present, therefore quorum established. Cheryl present via telephone. Meeting closed to non-BOD members due to COVID-19 Pandemic.
- 2) Treasurer's report
 - a) July Financial Statement reviewed; Aged Receivables section was missing, nevertheless the BOD was able to review the Aged Receivables with Cheryl. There is still confusion with regard to interpreting the Aged Receivables statement each month. Clarification is needed from Etheridge.
 - b) Cheryl was asked to begin sending a copy of the utility bills to the BOD (e.g., to the Treasurer), each month, as required for BOD review.
- 3) Committee Reports
 - a) ARC. One pool installation. Violations: a few trailers wrongly parked and some trash cans not stowed away in a timely manner on garbage collection days (Tuesday and Friday). All members of the Board expressed how impressed they are with how well properties are being maintained; many beautiful lawns.
 - b) Drainage. No drainage issues. Lake Doctors completed work as required during July.
 - c) Welcome. We need volunteer(s).
 - d) Hwy 98 Expansion. No updates at this time.
- 4) Old Business
 - a) Boardwalk has been cleaned by Deb Whitley (ready now for sealing).
 - b) New plants at the entrance isle of our HOA have been purchased/planted by Neil Strom..
 - c) Sprinkler redesign: several bubblers removed and replaced with 4 inch pop-ups in the entrance isle of our HOA; purchased/installed by Bob Hause.
- 5) New Business
 - a) Sprinkler repair/redesign: there is still work to be done on east and west side of entrance to HOA. Work to be accomplished when weather cools down (e.g., October).
 - b) Gazebo/Boardwalk: Volunteers will apply sealant and replace top rails with Trex on or about the second week of September. Deb to procure sealant, Trex and other supplies and to notify volunteers with regard to meeting time and tools needed. Boardwalk to be closed (blocked off) for a few days during the work process.

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- c) Newsletter: We hope to be publishing a newsletter in the near future. The BOD asked Cheryl to involve BOD members in drafting future newsletters. In addition, Deb and Neil suggested hand-delivering the newsletters to [a] save on postage and [b] meet property owners, especially new property owners (for the purpose of welcoming them to the HOA).
- d) Annual HOA Meeting in November. The BOD is concerned about holding the annual meeting during the COVID-19 pandemic. If COVID-19 is still an issue in November the meeting could be held via Zoom. (A free license allows 100 participants; Tami uses the professional version of Zoom at work and is familiar with its use, should we need to use the purchased professional version).
- 6) Next meeting: 6:30 PM on Tuesday 1-September-2020, at the home of Bob Hause at 2000 Pine Ranch Drive. The meeting will be closed to non-BOD members due to COVID-19 Pandemic.
- 7) Adjournment at approximately 7:15 PM.

Document Review/Acceptance by Deb Whitley on 11 August 2020

Document Review/Acceptance by Neil Strom on 12 August 2020

Document Review/Acceptance by Tamara Schultz on 14 August 2020