

Meeting Minutes for 8-December-2020 -- Biscayne Pointe HOA Board of Directors

Attendants:

- Deb Whitley, Pres.
- Fred Reich
- Bob Hause, Sec
- Tami Schultz, Treas.

Absent:

- Neil Strom, VPRES.
- Tyler Tracy
- Dave Brown
- Brett Davis
- Cindy Granfield

- 1) President called meeting to order at 6:40 PM. Meeting held via Zoom (due to Covid-19) . Three BOD members (all officers) were present. Neil Strom granted proxy to Deb Whitley. Fred Reich was present for the entire meeting.
 - a) Kirsten & Trey Olman were present for the first 15 minutes to discuss Traffic Calming.
 - b) The BOD Meeting Minutes of October 2020 were approved. The Annual Meeting Minutes of November 2020 were approved.
 - c) Voting for Board Directors for 2021: Deb Whitley is President, Fred Reich is Vice-President, Tami Schultz is Treasurer and Bob Hause is Secretary.
 - d) Tyler Tracy is retiring from the board. The 2021 board members are: Deb, Fred, Tami, Bob, Neil, Dave, Brett and Cindy.
- 2) Treasurer's report:
 - a) Tami is unable to properly review Financial Statements. Statements are sent from Etheridge on the first of the month. There is insufficient time to review the statements before the monthly meeting. The recommended solution: move all BOD meetings to the second Tuesday of the month.
 - b) Votes for moving meetings to the second Tuesday of the month: unanimous.
 - c) Etheridge is not providing sufficient detail of expenditures (i.e, the BOD needs more detail for the "Actuals" and more details for the "Write-ups", etc.); Deb and Tami will work with Etheridge to correct this issue.
 - d) Investment of funds: the BOD voted unanimously to maintain all funds in a FDIC insured bank account and voted unanimously to table (i.e., postpone) any discussion of this issue until December 2021.
- 3) Committee Reports
 - a) ARC: Neil is currently working on one fence request and one new house construction. Neil will continue to serve on the ARC in 2021.
 - b) Hwy 98 Expansion: Per state engineer: the funding for "Design" will be in FY 2022 and currently there is no funding for "ROW" (Right-Of-Way) or for "Construction" (i.e., the status is unchanged since March 2020) .
 - c) Drainage: Issue #1: \$300 was given to Emerald Coast (our lawn maintenance company) to fill-in the areas along the east side of the culvert on Biscayne Blvd (ground washed

Meeting Minutes for 8-December-2020 -- Biscayne Pointe HOA Board of Directors

away during Hurricane Sally). Tentatively the area is filled-in with soil.

Recommended Rip-Rap. Tentatively volunteers will try to locate and collect free Rip-Rap or equivalent rock (e.g., Deb has volunteered herself and her truck for this task).

Issue #2: the retention pond on the south end of Vandivere needs to be cleaned; last cleaning was approximately 20 years ago.

- d) Welcome Committee: No updates at this time.
 - e) Newsletter: Item is tabled (i.e, postponed) until the BOD has more members.
 - f) Traffic Calming (i.e., Speed-Bump) Committee: Kirsten and Trey Olman have volunteered to create this committee. Thank you Kirsten and Trey. They will conduct research and reply to the BOD members accordingly. Tentatively they have reviewed the Traffic Calming procedures and feel that the HOA meets the eligibility requirements for some hindrance measures. They will conduct further research and reply to the BOD members accordingly.
- 4) Old Business
- a) Boardwalk repair is 90% complete. Last 10% will be completed during framing of Gazebo (it was necessary to withhold the final completion to line-up the boardwalk with the Gazebo flooring). We need to thank Deb for all her work with regard to overseeing this work task, and we need to again thank Mr. Jasper Stone for taking financial responsibility for this work, and we need to thank all the volunteers that helped with this work task.
 - b) Continued repair of sprinkler system in HOA Entrance area: work will done in January or February.
- 5) New Business
- a) Hurricane damage to Gazebo: Deb has boards, bolts, and screws as required to reconstruct the base framing for the Gazebo. Several individuals have volunteered themselves and/or their tools.
 - b) Christmas Lighting for HOA Entrance: Brian & Kristen Jenner will start hanging lights and decorations on Saturday 12 December 2020 at 9:00 AM; Carolyn Grim will assist.
- 6) Next BOD Meeting: Tuesday 12-January-2021 at 6:30 PM via Zoom.
- 7) Adjournment at 7:55 PM.



Deborah K. Whitley, President



Robert F. Hause, Secretary